



HOME

[Elections BC](#) > [Employment](#) > Election Workers – May 2017 General Election

Election Workers – May 2017 General Election

Approximately 25,000 election workers are needed to work on **General Voting Day, May 9, 2017**, for the upcoming provincial general election in B.C.

Interested? We're looking for applicants who:

- want to participate in the democratic process,
- are looking for short-term, temporary work,
- enjoy working with a wide variety of people, and
- want to be part of a province-wide team.

Election officials have an important role to play in the electoral process. They ensure that voters receive good service and have the opportunity to vote.

Experience and Skills Required

Specific job descriptions are linked below. In addition, all election workers require:

- basic English language and literacy skills
- the ability to be impartial and non-partisan
- good communication and people skills to provide customer service
- the ability to perform repetitive tasks
- basic arithmetic skills
- good analytical skills
- strong attention to detail
- legible and neat handwriting
- the ability to follow directions and written instructions

- the ability to learn in a short time frame
- the ability to serve voters with disabilities

Not required, but considered an asset:

- previous election work experience
- the ability to speak another language

The work day is long – 14 hours or more. Election workers must be prepared to sit or stand for long periods. The work day begins with set-up of the voting place at 7:00 a.m. and concludes with completion of the ballot count at approximately 9:30 p.m.

Jobs Available

Click on the job title for the detailed job description.

Position	Key Duties	Compensation
<u>Voting Officer (VO)</u>	<ul style="list-style-type: none"> • setting up the voting station • issuing ballots and instructing voters on how to mark and fold ballots • receiving marked ballots from voters • considering ballots and counting votes • reporting election results 	<p>\$250 for one day of around 14 hours</p> <p>\$15 for online training</p> <p>\$35 for classroom training</p>
<u>Voting Clerk (VC)</u>	<ul style="list-style-type: none"> • setting up the voting station • completing and maintaining the voting book and other documents • registering and updating voter information • assisting the VO with the counting of votes 	<p>\$250 for one day of around 14 hours</p> <p>\$15 for online training</p> <p>\$35 for classroom training</p>
<u>Information Officer</u>	<ul style="list-style-type: none"> • providing information to voters about voting and identification requirements • controlling traffic of people and vehicles • placing signs at the voting location • assisting voters with special needs 	<p>\$215 for one day of around 13 hours</p> <p>\$15 for online training</p> <p>\$35 for classroom training</p>
<u>Supervisory Voting Officer (SVO)</u>	<ul style="list-style-type: none"> • overseeing a voting place or group of voting places • supervising staff at the voting place(s) • ensuring that voting procedures are followed correctly • solving problems and managing issues • supervising initial count and reporting election night results 	<p>\$390 for one day of around 15 hours</p> <p>\$15 for online training</p> <p>\$35 for classroom training (will attend multiple training sessions)</p>

Download and review the complete [job descriptions for election officials](#) to determine which job(s) you want to apply for.

Please note:

- Election officials must be at least 15 years old and legally entitled to work in B.C.
- You must provide your own transportation to and from work. Elections BC does not reimburse travel expenses.
- Submitting an application does not guarantee employment.
- Please be prepared to provide your Social Insurance Number if you are offered employment.

New for 2017:

- All election officials must successfully complete online training and attend classroom training.
- You must have a valid email address and access to a computer to complete the online training prior to attending classroom training.
- Training is mandatory, even if you have worked as an election official before.

How to apply

The District Electoral Officer (DEO) for each provincial electoral district hires election officials for voting opportunities in their district. District Electoral Officers will begin hiring on **April 10, 2017**.

To apply for work:

- Review the electoral district maps at elections.bc.ca/maps to determine which electoral district you want to work in. You may apply for work in more than one electoral district.
- Office contact information will be available [here](#) on April 10, 2017, when district electoral offices are open to the public.
- Offices will be accepting applications in person and by email starting April 10. To save time when applying in person, you can download and print an [application for employment](#) form. Ensure you bring along a brief resume detailing your relevant experience.
- If you are unable to visit the office, print and complete an application form. Scan or take a picture of the form and email it directly to the office with your resume.

Due to the volume of applications received, Elections BC is unable to confirm receipt of applications.

FULL SITE NAVIGATION



APPLICATION FOR EMPLOYMENT ELECTION OFFICIAL

545
(17/03)

ELECTIONS BC
A non-partisan Office of the Legislature

PLEASE PRINT IN BLOCK LETTERS

This is an application only. It is not a guarantee of employment. Attach additional pages if necessary.

SECTION 1 - APPLICANT CONTACT INFORMATION			
FIRST NAME	MIDDLE NAME	LAST NAME	
MAILING ADDRESS			
CITY/TOWN	PROVINCE	POSTAL CODE	HOME PHONE
EMAIL			CELL PHONE
SOCIAL INSURANCE NUMBER (OPTIONAL)		BIRTH DATE (OPTIONAL) YYYY	MM DD
SECTION 2 - EMPLOYMENT INTERESTS			
I wish to be considered for: <input type="checkbox"/> Voting Officer <input type="checkbox"/> Voting Clerk <input type="checkbox"/> Supervisory Voting Officer <input type="checkbox"/> Information Officer <input type="checkbox"/> Counting Support <input type="checkbox"/> Any <i>See elections.bc.ca/jobs for job descriptions</i>		I am available for (check all that apply): ADVANCE VOTING GENERAL VOTING DAY <input type="checkbox"/> Saturday, April 29 <input type="checkbox"/> Tuesday, May 9 <input type="checkbox"/> Sunday, April 30 <input type="checkbox"/> Wednesday, May 3 <input type="checkbox"/> Thursday, May 4 <input type="checkbox"/> Friday, May 5 <input type="checkbox"/> Saturday, May 6	
		Preferred work location(s): _____ _____ _____	
SECTION 3 - LANGUAGES			
LANGUAGE		FORM (WRITTEN, VERBAL, OR BOTH)	
SECTION 4 - ELECTORAL WORK EXPERIENCE			
ELECTION	POSITION HELD	CITY/TOWN	YEAR
SECTION 5 - DECLARATION			
I certify that the information provided in this application is true and complete. I understand: <ul style="list-style-type: none"> • the job description(s) for the position(s) I am applying for; • if any information in this application is found to be untrue or incomplete, my application may be rejected and, if I am hired, I may be dismissed; • election officials must be non-partisan in the performance of their duties; • election officials must remain at a voting station for a full day, which could be over 13 hours, and must be prepared to bring their own meals; and • election officials must be available to administer voting when voters are present and may not be able to take meal or rest breaks. 			
SIGNATURE			DATE (YYYY/MM/DD)
FOR DISTRICT ELECTORAL OFFICE USE ONLY			
Appointed <input type="checkbox"/> Advance <input type="checkbox"/> General <input type="checkbox"/> Mobile <input type="checkbox"/> Spare <input type="checkbox"/>			
VOTING PLACE			
POSITION		VOTING AREA	
CLASSROOM TRAINING DATE		CLASSROOM TRAINING TIME	